

Harkamaya College of Education
IQAC Meeting held on 02.05.2017(Tuesday)
Read out and confirmed the proceeding of the last meeting.

Under the chairmanship of Prof. P.L. Mohapatra, Principal, Harkamaya College of Education, a meeting was held on 02.05.2017 of IQAC. The following Activities were discussed and resolutions were made according. The following undersigned members took part in the discussion.

1. Quality Parameters on various Academic and Administrative Act:
 - a. Remedial Classes for slow learners
 - b. Campus Cleanliness, Eco – friendly environment inside the campus
 - c. Inspection of regularities, punctualities of students
 - d. Maintenance of order in uniform, dress code
 - e. Academic syllabus revision of B.A., B.Ed. and B.Ed. Part-time
2. Facilities for creation of Learner Centric Environment conducting to Quality Education:
 - a. Facility for e-learning
 - b. Provision of providing academic leave to teachers for participating in seminars and workshops.
 - c. Organization of seminars and symposia in the college once in a week regularly through morning assembly.
3. Arrangement of Feedback Response from students, parents and other stake-holder for quality related instructional processes:
 - a. Feedback from students was collected for revision of important topics.
 - b. Some of the parents feedback was accepted for attendance and timing of the institution.
4. Dissemination of information viewed for Quality Parameters of Intuition:
 - a. Information on campus selection of teachers
 - b. Extra moral lectures
 - c. Competitions in and around Gangtok city
 - d. Participation in development act was disseminated for creative talent in students.
5. Inter and international workshop:
 - a. Debates, quiz, creative essay writing, model, waste management programme.
6. Nodal agency of the university on AISHE was attended by the Co-ordinator Mr. K.K. Biswal.
7. Maintenance of QCI ans MAS was updated in the website and Quality Assurance Report was proposed to be prepared as per guidelines of NAAC and to be submitted to NAAC through website.

The meeting came to an end with vote of thanks by the Co-ordinator.

Sl. No.	Designation	Members Present	Signature
1.	Chairperson	Prof. P.L. Mohapatra	
2.	IQAC Co-ordinator	Ms. Ranita Chakraborty	
3.	Employer's Nominee	Dr. S.K. Pradhan	
4.	Management member	Mr. Abhishek Chhetri	
5.	Teacher	Dr. A. Chhetri	
6.	Teacher	Mr. K.K. Biswal	
7.	Teacher	Mrs. Devi Kala	
8.	Teacher	Mr. P.K. Ray	
9.	Teacher	M.s. K.F. Cargay	
10.	Administrative Officer	Mr. Bhanu Sharma	
11.	Alumni	Mr. Raju Sharma	
12.	Student	Ms. Remona Rana	
13.	Student	Mr. Binod Basnett	

Harkamaya College of Education
IQAC Meeting held on 20.11.2017(Monday)
Read out and confirmed the proceeding of the last meeting.

Under the chairmanship of Prof. P.L. Mohapatra, Principal, Harkamaya College of Education, a meeting was held on 20.11.2017 of IQAC. The following Activities were discussed and resolutions were made according. The following undersigned members took part in the discussion.

1. Reviewing the NAAC Peer team report:
 - The result of 2nd cycle Peer Team visit to the college was discussed thread bare in form of the overall analysis and suggestion for further improvement. The members expressed their concern for having got B+ grade in the 2nd cycle NAAC accreditation. In this connection special emphasis to be given in respect of learning resources, student progression. Necessary steps to upgrade the learning resources of the college were discussed to be undertaken.
2. Students' community relationship:
 - The college has good link in the social uplift programmes undertaken by the Govt. of Sikkim and different NGOs which could be visualized from the awards And prizes obtained by the college ; Moreover, the college bagged all important prizes in debates and cultural activities organized under Rhenock Educational Society. In order to strengthen the college community relationship it was decided to adopt a nearby hamlet where all developmental work like cleanliness programme, legal awareness and household safety and literacy campaigns could be organized.
3. Campus development:
 - It was decided to procure and establish linkage with various academic institutions for augmenting the academic standards through internet facilities. Therefore, accordingly free Wi-Fi arrangement in the campus was made four linkages like HDSC1, HCE3, HCE4, HCE5 and other wireless networks were established.
4. Development in quality parameters of the college:
 - As per the recommendation in the previous meeting dated 02.05.2017 of quality parameters, a thorough review was made and the members felt satisfied for having achieved all the parameters in due course. New laboratory equipments were purchased to enrich the college in infrastructure.
5. Seminars and symposium:
 - As per recommendation in the previous meeting (02.05.2017) seminars were conducted both in B.Ed. and M.Ed. classes augmenting the need as per E.P.C. mentioned in NCTE Resolution.
6. Feed Back Response
 - So far as feedback from the students, it was taken wholeheartedly as the basis of suggestion from students, parents and managements to conduct classes in different time so as to control the huge attendance due to the 2 years programme of B.Ed. and M.Ed.
7. The members felt satisfied for starting PhD in education from the current academic session with 2 students as per the guidelines of Sikkim University.

There being no other items to be transacted the meeting ended with a vote of thanks by the coordinator.

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