



✓Harkamaya College of Education

IQAC Meeting held on 02.05.2017 (Tuesday)

Read out and confirmed the proceedings of the last meeting.

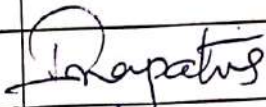




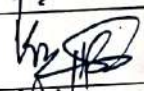
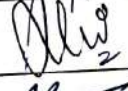


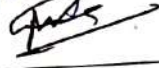
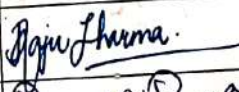
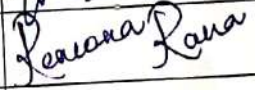

Under the chairmanship of Prof. P.L.Mohapatra, Principal, Harkamaya College of Education, a meeting was held on 02/05/2017 of IQAC. The following Activities were discussed and resolutions were made according. The following undersigned members took part in the discussion.

1. Quality Parameters on various Academic and Administrative Act:
 - a. Remedial Classes for slow learners
 - b. Campus Cleanliness, Eco-friendly environment inside the campus
 - c. Inspection of regularities, punctualities of students
 - d. Maintenance of order in uniform, dress code
 - e. Academic syllabus revision of B.A B.Ed. and B.Ed. Part-time
2. Facilities for creation of Learner Centric Environment conducive to Quality Education:
 - a. Facility for e-learning
 - b. Provision of providing academic leave to teachers for participating in seminars and workshops
 - c. Organization of seminars and symposia in the college once in a week regularly through morning assembly.
3. Arrangement of Feedback Response from students, parents and other stakeholder for Quality related institutional processes:
 - a. Feedback from students was collected for revision of important topics.
 - b. Same of the parents feedback was accepted for attendance and timing of the institution.
4. Dissemination of information viewed for Quality Parameters of Institution:
 - a. Information on campus selection of teachers
 - b. Extra moral lectures
 - c. Competitions in and around Gangtok city
 - d. Participation in development act was disseminated for creative talent in students.
5. Inter and International Workshops:
 - a. Debates, quiz, creative essay writing, model, waste management programme.

6. Nodal Agency of the University on AISHE was attended by the Co-ordinator Mr. K.K. Biswal.

7. Maintenance of QCI and MS was updated in the website and Quality Assurance Report was proposed to be prepared as per guidelines of NAAC and to be submitted to NAAC through website.

The meeting was come to an end with vote of thanks by the co-ordinator.

Sl.no.	Designation	Members Present	Signature
1.	Chairperson	Prof. P.L. Mohapatra	
2.	IQAC Co-ordinator	Ms. Ranita Chakraborty	
3.	Employer's Nominee	Dr. S.K. Pradhan	
4.	Management Member	Mr. Abhishek Chhetri	
5.	Teacher	Dr. A. Chhetri	
6.	Teacher	Mr. K.K. Biswal	
7.	Teacher	Mrs. Devi Kala	
8.	Teacher	Mr. P.K. Ray	
9.	Teacher	Ms. K.F. Cargay	
10.	Administrative Officer	Mr. Bhanu Sharma	
11.	Alumni	Mr. Raju Sharma	
12.	Student	Ms. Remona Rana	
13.	Student	Mr. Binod Basnett	

Harkamaya College of Education
IQAC Meeting held on 20.11.2017(Monday)
Read out and confirmed the proceeding of the last meeting.

Under the chairmanship of Prof. P.L. Mohapatra, Principal, Harkamaya College of Education, a meeting was held on 20.11.2017 of IQAC. The following Activities were discussed and resolutions were made according. The following undersigned members took part in the discussion.

1. Reviewing the NAAC Peer team report:
 - The result of 2nd cycle Peer Team visit to the college was discussed thread bare in form of the overall analysis and suggestion for further improvement. The members expressed their concern for having got B+ grade in the 2nd cycle NAAC accreditation. In this connection special emphasis to be given in respect of learning resources, student progression. Necessary steps to upgrade the learning resources of the college were discussed to be undertaken.
2. Students' community relationship:
 - The college has good link in the social uplift programmes undertaken by the Govt. of Sikkim and different NGOs which could be visualized from the awards And prizes obtained by the college ; Moreover, the college bagged all important prizes in debates and cultural activities organized under Rhenock Educational Society. In order to strengthen the college community relationship it was decided to adopt a nearby hamlet where all developmental work like cleanliness programme, legal awareness and household safety and literacy campaigns could be organized.
3. Campus development:
 - It was decided to procure and establish linkage with various academic institutions for augmenting the academic standards through internet facilities. Therefore, accordingly free Wi-Fi arrangement in the campus was made four linkages like HDSC1, HCE3, HCE4, HCE5 and other wireless networks were established.
4. Development in quality parameters of the college:
 - As per the recommendation in the previous meeting dated 02.05.2017 of quality parameters, a thorough review was made and the members felt satisfied for having achieved all the parameters in due course. New laboratory equipments were purchased to enrich the college in infrastructure.
5. Seminars and symposium:
 - As per recommendation in the previous meeting (02.05.2017) seminars were conducted both in B.Ed. and M.Ed. classes augmenting the need as per E.P.C. mentioned in NCTE Resolution.
6. Feed Back Response
 - So far as feedback from the students, it was taken wholeheartedly as the basis of suggestion from students, parents and managements to conduct classes in different time so as to control the huge attendance due to the 2 years programme of B.Ed. and M.Ed.
7. The members felt satisfied for starting PhD in education from the current academic session with 2 students as per the guidelines of Sikkim University.

There being no other items to be transacted the meeting ended with a vote of thanks by the coordinator.

Sl. No.	Designation	Members Present	Signature
1.	Chairperson	Prof. P.L. Mohapatra	<i>P.L. Mohapatra</i>
2.	IQAC Co-ordinator	Ms. Ranita Chakraborty	<i>Ranita</i>
3.	Employer's Nominee	Dr. S.K. Pradhan	<i>S.K. Pradhan</i>
4.	Management member	Mr. Abhishek Chhetri	
5.	Teacher	Dr. A. Chhetri	
6.	Teacher	Mr. K.K. Biswal	<i>K.K. Biswal</i>
7.	Teacher	Mrs. Devi Kala	
8.	Teacher	Mr. P.K. Ray	
9.	Teacher	M.s. K.F. Cargay	<i>K.F. Cargay</i>
10.	Administrative Officer	Mr. Bhanu Sharma	<i>Bhanu Sharma</i>
11.	Alumni	Mr. Raju Sharma	
12.	Student	Ms. Remona Rana	
13.	Student	Mr. Binod Basnett	<i>Binod Basnett</i>

A. S. S.

Harkamaya College of Education Meeting held on 24/02/2018

A meeting was called by the coordinator, to discuss the AQAR before the Statutory body under the chairmanship of Professor P.L. Mohapatra, Principal, Harkamaya College of Education.

The following parameters were discussed:

1. Curricular aspects: Enrichment of the present curriculum and relevance of the Academic syllabus.
2. Revision of the B.Ed., M.Ed. and integrated courses.
3. Teaching Learning and Evaluation :
 - No. of Students enrolled in B.Ed. and M.Ed.
 - Student progress and requirements.
 - Feedback from students, parents and the stakeholders.
4. Teacher's Profile and Quality:

Teachers to be sent for workshops, Seminars and Orientation Courses for enrichment. Refresher Courses to be attended by the same as per UGC requirements.
5. Research Innovation and Extension :
 - Status of Journal: Inventory of the number of journals presently subscribed in the College Library.
 - Updates of new emerging Journals and their subscriptions.
 - M.Ed. Dissertation: The progress of work done by the students of M.Ed. programme in relation to preparation of Dissertation was reviewed.
 - Finally the distribution of duties for the forthcoming academic session was reviewed and the vote of thanks was given by the coordinator.

S.No.	Designation	Member Present	Signature
1.	Chairperson	Prof. P.L Mohapatra	
2.	IQAC Co-ordinator	Ms. Ranita Chakraborty	
3.	Employer's Nominee	Dr.S.K.Pradhan	
4.	Management Member	Mr. Abhishek Chettri	
5.	Teacher	Dr. A.Chettri	
6.	Teacher	Mr. K.K. Biswal	
7.	Teacher	Mrs. Devi Kala	
8.	Teacher	Mr. P.K.Ray	
9.	Teacher	Ms.K.F.Cargay	
10.	Administrative Officer	Mr. Bhanu Sharma	
11.	Alumni	Mr.Raju Sharma	
12.	Student	Ms. Remona Rana	
13.	Student	Mr.Binod Basnet	

Handwritten signatures on lined paper, including names like Binod, Ranita, Abhishek, K.K. Biswal, Devi Kala, P.K. Ray, K.F. Cargay, Bhanu Sharma, Raju Sharma, Remona, and Binod Basnet.

Harkamaya College of Education IQAC Meeting held on 25/05/2018

A meeting of IQAC members was called by the coordinator under the chairmanship of Professor P.L. Mohapatra, Principal, Harkamaya College of Education. The following points were discussed during the meeting and the resolutions were made accordingly.

1. Completion of Courses and Practicals, Dissertations, Term Papers etc. were discussed, analyzed and evaluated.
2. Admission procedure for the new academic session (2017-18) was discussed and steps to be taken to streamline the admission process.
3. Faculties were encouraged to develop their academic standards by submitting Research Papers in National and International Journals.
4. Two-Year B.Ed. and M.Ed. syllabus was discussed in detail and distributed among teachers for next academic session.
5. The distribution of duties for the forthcoming academic session was also reviewed and the vote of thanks was given by the coordinator.

S.No.	Designation	Member Present	Signature
1.	Chairperson	Prof. P.L Mohapatra	
2.	IQAC Co-ordinator	Ms. Ranita Chakraborty	
3.	Employer's Nominee	Dr. S.K. Pradhan	
4.	Management Member	Mr. Abhishek Chettri	
5.	Teacher	Dr. A. Chettri	
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8.	Teacher	Mr. P.K. Ray	
9.	Teacher	Ms. K.F. Cargay	
10.	Administrative Officer	Mr. Bhanu Sharma	
11.	Alumni	Mr. Raju Sharma	
12.	Student	Ms. Remona Rana	
13.	Student	Mr. Bindu Basnet	

Handwritten signatures on the right page of the notebook, corresponding to the members listed in the table. The signatures are: P. Mohapatra, Ranita Chakraborty, S.K. Pradhan, Abhishek Chettri, A. Chettri, K.K. Biswal, Devi Kala, P.K. Ray, K.F. Cargay, Bhanu Sharma, Raju Sharma, Remona Rana, and Bindu Basnet.